



SI-1 Twenty Steps to Achieving Better Outcomes

1. Clearly and briefly as possible, state your ultimate purpose or intention.
2. Image success in your mind and feel the positive emotions released when this purpose is finally achieved.
3. Commit 100 percent to its realization.
4. Set a deadline for the achievement of your goal.
5. Sketch an overall strategy for arriving at the desired outcomes.
6. Expect troubles, problems, and setbacks.
7. Make a list of those problems that are most probable and possible, and then brainstorm a list of solutions needed to overcome these difficulties.
8. Perform a Critical Success Factor Analysis to uncover the most crucial actions necessary to produce the desired outcomes.
9. Procure necessary resources, and the assistance of others who should be involved.
10. By working backwards from the ultimate purpose, create a plan with benchmarks designed to illuminate the exact steps that will be needed.
11. Focus efforts daily on mastering the critical success tasks.
12. When required, build a support team.
13. Grant your team autonomy, ensure they understand the purpose, and make sure that they have or can learn the skills and knowledge necessary to perform their tasks.
14. Persist with the plan completion through the dips.
15. Almost never quit.
16. Measure outcomes achieved against those first conceived.
17. Reflect on efficacy.
18. Create a list of outcome-achievement process improvement recommendations.

TFS e-Mentor Success Insights

19. Throw a party and celebrate.
20. Bask in the sunlight of attainment and effective execution (at least for a few minutes before taking on the next outcome challenge).

*~John H, (Jack) Shrawder, Exec. Director
TFS National Faculty Success Center*

© TeachingForSuccess.com